

MINUTES 69th MEETING OF TII BOARD

ITEM

Subject:	TII BOARD MEETING	Meeting No:	69
Location:	Meeting hosted via audioconferencing in line with government restrictions arising from COVID-19	Date held:	Doc Revision:
		23 rd November 2021	Approved

ATTENDEES

BOARD CHAIRMAN	Cormac O'Rourke
BOARD CHAIRMAN DESIGNATE	Gareth Llewellyn
BOARD MEMBERS	Joe O'Mahony
	Seamus Neely
	Mary O'Donovan
	Patricia O'Shea
	Damien Ó Tuama
	Des Kenny
	Aidan Skelly
	Peter Walsh (CEO)
	Colette Byrne
APOLOGIES	Aebhric McGibney
MEMBERS OF EXECUTIVE	Edel McCormack (Head of Governance and Legal)
	Marie Mulvany (Executive Assistant)
	Audrey Keogh (Director of Business Services)
	Rachel Cahill (Head of Executive Office)
PRESENTERS	Geraldine Fitzpatrick (Head of Roads Capital Programmes) – <i>Item 7</i>
	Kevin O'Rourke (Head of Network Operations) – <i>Item 6</i>
	Seán O'Neill (Director of Communications) – <i>Item 5</i>
	Nigel O'Neill (Director of Capital Programmes) – <i>Item 5</i>
	Helen Hughes (Director of Professional Services) – <i>Item 6</i>
	Pat Maher (Director of Network Management) – <i>Item 5</i>
	Cathal Masterson (Director of Commercial Operations) – <i>Item 5</i>
	Donal Minnock (PPP Manager) – <i>Item 6</i>

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Before the meeting commenced the Chairman, Cormac O'Rourke, welcomed Gareth Llewellyn who joined the board as Chairman Designate. Cormac addressed the Board on the occasion of his last meeting and thanked TII staff (expressing particular appreciation of Marie Mulvany for administrative support), Board members and ARC Chairman for their service to TII during his term as Board Chairman.

The Board expressed appreciation and gratitude for the stewardship provided by Cormac O'Rourke during his tenure as Chair.

1.0 CONFLICTS OF INTEREST-

The Chairman reminded Board members of TII requirements around conflicts of interest. For the benefit of the incoming Chairman Board members reminded their colleagues of existing interests; Seamus Neely noted that he has started working with Celtic group recently; Patricia O'Shea reminded Board members of her role with daa.; Aidan Skelly reminded Board members of his role with Eirgrid; Joe O'Mahony noted his role with Lagan Asphalt. It was noted that no decision relevant to any of these interests falls to be deliberated upon or decided at this meeting.

2.0 MINUTES OF PREVIOUS BOARD MEETING

The Minutes of the previous Board meeting 26th October 2021 were approved.

3.0 MATTERS ARISING

The progress of Matters Arising was noted by the Board.

4.0 COMMITTEE UPDATES

Strategy Committee:

The Chairman reported that the following matters were considered by the Committee:

- Asset Management policy and strategy for TII. The scale of TII assets is in the region of €33 billion. An IMF report in 2017 was critical of asset accounting and improved asset management was recommended. The plans have to align with DOT and internal policy and will come back to the Board at a later date.
- Sustainability and climate action. SIP published in March this year. TII is putting resources and processes in place to deliver on targets. The presentation covered the Climate Action plan and implications for TII.

5.0 CHIEF EXECUTIVE REPORT AND SUB REPORTS

The Chief Executive presented the CEO Report to the Board which included the following sub reports;

- Capital Programmes
- Commercial Operations
- Network Management – Roads
- Business Services
- Professional Services
- Corporate Services

Cathal Masterson presented the Commercial Operations Quarterly Report. Cathal will revert to the Board on the status of the two data breaches reported to the Data Protection Commissioner.

Seán O'Neill provided an update on communications activities.

Tony Redmond presented an update on TII's Business Continuity Management. It was noted that colleagues should have contact numbers for all members of their teams.

The Board noted the following performance or risk issues in the CEO's report, along with actions or mitigations arising:

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	Project / Programme /Operation	Material Changes, Performance or Risk Issues	Actions/Mitigations
	Return to Office	TII will be returning to remote working in line with Government advice with TII offices to be open three days per week from 29 November.	
	[REDACTED]	[REDACTED]	
	N5 Westport to Turlough	Progress remains significantly behind programme and the planned completion in October 2022 is considered to be at risk.	Works are now progressing well.
	LUAS Health Impacts and Measures	Risk of Covid-19 transmission on LUAS	A long lasting anti-microbial solution has been applied to all touch points on LUAS trams. The solution is certified safe by Dept. Agriculture and is laboratory tested to be effective against Covid-19 as well as a range of other pathogens. The solution will be reapplied every 3months and will be applied to ticket vending machines in due course.
	Anti-Social Behaviour (ASB)	ASB levels continues to fall with the deployment of additional security teams over the past quarter.	A new ASB reporting function in the Luas Real Time Passenger Information App is currently being tested.
	Safety	There was one reportable accidents in the period.	
	Health & Safety	The HSA reviewed the circumstances of an incident which occurred on 4 th October on the section of the M8 between J11 Cahir and J12 Mitchelstown and has issued an Improvement Notice to the Contractor, Egis Lagan.	A detailed update was provided to the Board as part of the MMARC Safety Report and presentation.

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	M50 eFlow Tolling Operation	The remediation plan continues with reasonably positive results to date. Customer contact levels are still higher than normal but are reducing. Significant service level issues with telephone calls remain.	Target recovery for telephone issues is the end of November. TURAS is engaged in the recruitment training and deployment of 180 customer service agents. The tolling team continues to engage with TURAS.
	M50 EMOS Project	On 9 th November the Chair and members of the JOC on Transport and Communications visited the MOCC as part of the Committee's pre-legislative scrutiny of the Road Traffic and Roads Bill.	TII continues to engage with DOT on the provisions of the bill which will allow for the enforcement of dynamically variable speed limits and lane closures.
	Cyber Security – Ransomware Simulation	A desktop exercise involving the senior management team took place in October to assess TII's immediate response to a ransomware attack.	A full report with recommendations is being prepared for the Executive.

6.0 TII SAFETY AND HEALTH SUMMARY REPORT INCLUDING MMarC SAFETY

Helen Hughes presented the Health & Safety report. Kevin O'Rourke and Donal Minnock presented on MMarC safety.

7.0 ANNUAL PLAN AND BUDGET 2022 (FINAL FOR APPROVAL)

[REDACTED]

8.0 GOVERNANCE & LEGAL UPDATES

The Board **approved** the grant of licences to [REDACTED] for the installation of fibre optic cables on the M4/M6 between Dublin and Galway, on the M7 between Naas and Limerick and on the M18/M17 between Limerick and Tuam as set out in the memo before the Board and in line with the requirements of the Communications Regulation Act 2010.

The Board **noted** the decision of the Commissioner for Environmental Information in the case of RTK V TII (M8 Fermoy PPP). [REDACTED]

[REDACTED]

The Secretary reminded Board Members that confirmations for renewal of the Directors & Officers Insurance Policy must be returned as soon as possible to facilitate policy renewal for 2022.

9.0 ANY OTHER BUSINESS

None

13.0 PRIVATE MEMBERS DISCUSSION

None.

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Signed by _____

Chairman

Date: _____