

MINUTES 105th MEETING OF TII BOARD

ITEM

Subject:	TII BOARD MEETING	Meeting No:	105
Location:	TII Offices, Parkgate Street, Dublin 8, with some contributions by video link (Teams)	Date held: 25 March 2025	Doc Revision: Draft for Approval

ATTENDEES

BOARD CHAIRPERSON	Gareth Llewellyn
BOARD MEMBERS	Patricia O' Shea
	Mary O'Donovan
	Damien Ó Tuama
	Des Kenny
	Aebhric McGibney
	Colette Byrne
	Michael Wall
	Aidan Skelly
	Sadhbh O' Neill
	Peter Walsh (CEO)
APOLOGIES	Sandra McCarthy (Board Secretary)
	AnnMarie Farrelly
MEMBERS OF EXECUTIVE	Audrey Keogh (Director of Business Services, Secretary Designate)
	Marie Mulvany (Executive Assistant)
PRESENTERS	Martina Curran (Assurance & Performance Reporting Manager) – <i>Items 3.1 & 3.5</i>
	Declan Wylde (Head of Finance) – <i>Items 3.2 & 6</i>
	Mark Nolan (Financial Controller) – <i>Item 3.2</i>
	Audrey Keogh (Director of Business Services, Secretary Designate) – <i>Items 3.3 & 3.4</i>
	Peter Walsh (Chief Executive) – <i>Items 3.6, 7 & 7.1</i>
	Tony Redmond (Director of Corporate Services) – <i>Item 5</i>
	Thomas Owen (Information Security Officer) – <i>Item 5</i>
	Ronan Quinn (Head of IT) – <i>Item 5</i>
	Helen Hughes (Director of Professional Services) – <i>Item 8</i>
	Kevin O' Rourke (Head of Network Operations) – <i>Item 8.1</i>

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1.0 CONFLICTS OF INTEREST

No conflicts of interest were declared.

2.0 COMMITTEE UPDATES

Audit & Risk Committee (ARC)

The Committee Chair advised the Board on the 2 key presentations at the ARC. First, was the Financial Statements and thanks were expressed to Declan Wylde on an excellent presentation. The ARC recommended the draft Financial Statements to the Board for approval.

The second was a presentation by Steve Brunell, Metrolink (ML) Chief PMO, on the ML Risk and Assurance strategy. The ARC was comfortable with the presented approach.

3.0 GOVERNANCE & LEGAL UPDATE

(3.1) Martina Curran presented the 2024 annual KPI Report. [REDACTED]

(3.2) Declan Wylde presented on the TII 2024 Financial Statements and TII 2024 Governance Statement. Following a detailed discussion and queries addressed, the draft Financial Statements and Governance Statement were **approved by the Board subject to no material changes**. The financial statements will be tabled at the ARC later in the year to discuss several areas of presentation and policy for the 2025 accounts

(3.3) Audrey Keogh presented a request for the Board to approve a temporary amendment to the internal Protected Disclosure policy and procedures to replace TII Commercial Lawyer, Natasha O' Reilly, with TII Assurance & Performance Reporting Manager, Martina Curran, as the designated recipient of reports under internal procedures. The Board **approved** this change.

(3.4) Arising out of a recent change to TII Corporate Sponsorship Policy approved by the Board, Audrey Keogh presented a request for the Board to approve a consequent amendment to the TII Code of Practice to the effect that the threshold above which sponsorship requires the endorsement of the Board is raised from €10,000 to €50,000. The Board **approved** this change.

(3.5) Martina Curran gave an update on the process in arriving at the first draft of the Statement of Strategy including Purpose, Vision, Values, Goals and Enablers. There was a detailed discussion on the draft over different areas.

The Board asked for 1:1s with Board members to identify any further thoughts and a further facilitated session would be organized in May to refine the draft Statement of Strategy.

(3.6) Peter Walsh provided a verbal update on the recent workshop held by NTA, [REDACTED]

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[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

The Railway Order process was discussed.

4.0	NETWORK MANAGEMENT REPORTS
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These two information papers were taken as read:

(4.1) TII Letter to DoT re Storm Events

(4.2) Alternative Fuels Programme Unit Activities

The Board noted the extensive use of acronyms in the paper and asked for a simpler format next time it's reported.

The Board also asked for a deep dive soon into ZEV and AFIR responsibilities and how they are split between DoT and TII.

5.0	PRESENTATION: ENT-10 CYBER RISK IN TII
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	Ronan Quinn and Thomas Owen presented to the Board on key cyber risks, the current threat landscape and TII's suite of controls including policies, plans, disaster recovery and response initiatives and mandatory training.
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[REDACTED]

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The Board thanked the presenters for an important overview of the risk.

6.0 FINANCIAL PERFORMANCE MONTHLY REPORT

Declan Wylde provided an update on the February results [REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

7.0 CHIEF EXECUTIVE REPORT

Peter Walsh delivered the monthly CEO report and highlighted the following items:

- Metrolink Governance
- Occupational Health and Safety successful recertification to the ISO45001 standard
- Luas Cork Emerging Preferred Route being brought to public consultation
- [REDACTED]
- [REDACTED]
- Enhanced timetable for luas light rail agreed to commence in June
- Road Safety Camera strategy

(7.1) The Road Safety Strategy paper was taken as read.

8.0 HEALTH & SAFETY PERFORMANCE REPORT

Helen Hughes provided this report and highlighted the following items:

- 1 employee incident
- NSAI audit and recertification – to be taken to next ARC.
- Luas safety incidents
- Only 1 national road major project is under construction, N5 Ballaghaderreen to Scramoge

There is a Road Safety Strategy (RSS) meeting tomorrow. A driver education programme around roadworks will be a lead action for TII.

8.1 was postponed to the next meeting.

9.0 MINUTES OF PREVIOUS BOARD MEETING

The Minutes of the previous Board meeting held 25 February 2025 were approved.

10.0 MATTERS ARISING

The progress of Matters Arising was noted by the Board.

11.0 ANY OTHER BUSINESS

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

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	<p>Post Meeting Note:</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p> <p>[REDACTED]</p>
12.0	<p>PRIVATE BOARD DISCUSSION</p>
	<p>None was held.</p>

Signed by _____

Chair

Date: _____