

NRA Roadworks Application Form T3



Application to the National Roads Authority under Section 53 of the Communications Regulation Act, 2002, as amended, to carry out **Minor Roadworks on a National Road Other Than a Motorway/Dual Carriageway**

Notes on Completing this Form:

1. This form should be used by network operators when making an application to the National Roads Authority under section 53 of the Communications Regulations Act, 2002, as amended, for a consent to carry out proposed minor roadworks on a national road other than a Motorway/Dual Carriageway.
2. Applications relating to sections of national roads other than Motorways/Dual Carriageways should be made as follows:

Non-Motorway/Non-Dual Carriageway Rural National Roads

- **Major Roadworks** are defined to be works requiring the closure of a hard shoulder or part of the carriageway. Application for consent should be submitted to the Authority on **Form T1**.
- **Minor Roadworks** are all works not requiring the closure of a hard shoulder or part of the carriageway. Application for consent should be submitted to the Authority on **Form T3**.

Urban National Roads

- **Major Roadworks** are defined to be works requiring excavations greater than 5 sq.m in area. Application for consent should be submitted to the Authority on **Form T1**.
 - **Minor Roadworks** are works requiring excavations less than 5 sq.m in area. Application for consent should be submitted to the Authority on **Form T3**.
3. Applications in relation to Motorway/Dual Carriageway sections of the national road network should be made on Form MD1.
 4. Applications relating to sections of roads other than national roads should be made to the road authority concerned (the NRA has no statutory function in relation to consent applications concerning non national roads).
 5. Before completing this form, please refer to the Authority's policies set out in our "Guide to the use of Underground Road Capacity on National Roads for Electronic Communications Infrastructure", which was prepared under

section 53 (11) of the Act and the Authority's Charges Schedule. The documents concerned are available to view/download on the Authority's website:

<http://www.nra.ie/NetworkManagement/ElectronicCommunicationsInfrastructure/>

6. Payment of an administrative fee must accompany the roadworks consent application, payable by cheque/postal order to the National Roads Authority. Please refer to our "Guide to the use of Underground Road Capacity on National Roads for Electronic Communications Infrastructure" for details of application fees.
7. Applicants should note that, as part of the consultation process provided for under section 53(3)(a) of the Communications Regulations Act, 2002, as amended, consent applications must be forwarded by the Authority to the road authority/authorities within whose administrative area the section of national road concerned is located. The legislation provides for a consultation period of up to 21 days. The Authority will advise you of our proposed decision as soon as possible following completion of the consultation process.

NRA Roadworks Application Form T3

**Communications Regulation Act, 2002, as amended.
Consent Application by a Network Operator
to Carry Out
Proposed Minor Roadworks on a National Road
Other Than a Motorway/Dual Carriageway**

PART 1

This form is to be completed in BLOCK LETTERS.

Applicant Name: _____

Applicant Address: _____

Applicant Ref. No: (if any) _____

Contact Name: _____

Contact Office Phone Number: _____

Contact Fax Number: _____

Contact Mobile Number: _____

Contact E-mail: _____

Nature of Proposed Roadworks: _____

Location of Proposed Roadworks _____

(Include National Road No. e.g. M4, N11).

Estimated Period of Proposed Roadworks: From: _____ To: _____

Surface Type(s): _____

ADDITIONAL INFORMATION

Is a temporary Closure Required? YES NO If Yes, obtain consent from road authority

Are recently surfaced roadways affected by the proposed works? YES NO

Are recently resurfaced footpaths affected by the proposed roadworks YES NO

Are Traffic Loops (or signalised junctions) affected? YES NO If Yes, how many? ___

Are Disc Parking Bays affected? YES NO If Yes, how many? ___

Is a Bridge Crossing required? YES NO If Yes, how many? ___

Are trees affected or located adjacent to the proposed works? YES NO If Yes, how many? ___

Have all underground services been located on site? YES NO

NOTE: "Recently Resurfaced" implies within the last 5 years

Have all existing services been located on site? YES NO

Is a Footpath Affected? YES NO **If Yes, attach drawing to Indicate Extent, layout, signage, guardrails etc. of temporary footpath around works**

Is a Recently resurfaced Roadway Affected? YES NO **If Yes, further conditions and Increased deposit will apply**

If the proposed roadworks involve excavation of the road, please complete the following:

Dimension of Proposed Excavation:	<u>ROADWAY</u>	<u>FOOTPATH</u>	<u>OPEN SPACE/GREEN AREA</u>
Total Length of Excavation:	_____ metres	_____ metres	_____ metres
Max. Width of Excavation:	_____ metres	_____ metres	_____ metres
Duct Matrix (If Applicable):	Total No. _____	Width _____	Depth _____

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PART 1 (contd.)

If the proposed roadworks are to be carried out by a contractor, complete the following:-

Name of Contractor: _____

Address of Contractor: _____

Telephone No: _____ Fax No: _____ Mobile Tel. No: _____

Evidence of Employer's and Public Liability Insurance attached, extended to indemnify the National Roads Authority and/or road authority for limits of not less than €13 million and €6.5 million respectively in respect of legal liability for bodily injury or third party property damage claims arising in connection with the roadworks/activities, the subject of this application, until completion of the maintenance period to the satisfaction of the National Roads Authority.

I shall be solely liable for and shall indemnify the National Roads Authority and/or road authority from and against all claims in respect of injury or damage to persons or property that may be occasioned in connection with or arising out of the roadworks the subject of this application and/or the activities associated with or arising thereout and against roadworks or all actions or proceedings that may at any time be brought against the National Roads Authority and/or road authority in consequence of such injury or damage and against all costs expenses and liability connected therewith.

**Designated Contact Person/Co-ordinator of Safety and Health on site: _____
(BLOCK CAPITALS)**

Mobile Tel No. _____ Tel. No. Night: _____

Date: _____ Signed: _____

**NAME: _____
(BLOCK CAPITALS)**

NRA Roadworks Application Form T3

Communications Regulation Act 2002, as amended. Consent Application by a Network Operator to Carry Out Proposed Major Roadworks on a National Road Other Than a Motorway/ Dual Carriageway

Part 2

CHECKLIST

Before submitting your application to the National Roads Authority, please ensure that the following are included with your application. Incomplete applications cannot be processed by the Authority. Unless every box numbered (i) - (vi) is ticked, the application is incomplete and a consent will not be issued by the Authority.

- | | YES |
|---|--|
| (i) Has Part 1 been completed in full? | <input type="checkbox"/> |
| (ii) Drawings/Site Maps included?
The application should include the following: <ul style="list-style-type: none">• 2 no. copies of location map/location plan• Exact location of road and proposed roadworks to be <u>clearly shown</u>
Any proposed opening is clearly shown <u>and</u> dimensioned
Proposed manholes/boxes clearly shown and dimensioned. | <input type="checkbox"/>
<input type="checkbox"/> |
| (iii) Roadworks Method Statement | <input type="checkbox"/> |
| (iv) Letter Confirming Safety Statement is in Place?
<i>Confirmation that the applicant has a valid Safety Statement in place which complies with all relevant health and safety legislation and which identifies the company and their registered offices. Letter should be signed by an authorised person, with their name and position within the company identified.</i> | <input type="checkbox"/> |
| (v) Traffic Management Proposal | <input type="checkbox"/> |
| (vi) Confirmation of Public Liability Insurance?
<i>Evidence that the applicant holds Public Liability Insurance with a minimum indemnity of €6.5 million.</i> | <input type="checkbox"/> |
| (vii) Confirmation of Employers Liability Insurance?
<i>Evidence that the applicant holds insurance with a minimum indemnity of €13 million.</i> | <input type="checkbox"/> |
| (viii) Correct Administration Fee Included?
<i>By cheque/postal order, made payable to the National Roads Authority.</i> | <input type="checkbox"/> |
| (ix) Amount of Administrative Fee Enclosed: € _____ | |

Additional Approvals

Roadworks on national roads may require additional approvals if the application involves a section of a national road that includes a railway bridge crossing or a section of a Public Private Partnership (PPP) scheme.

Do the proposed roadworks include:

Railway bridge crossing(s)

NO

YES

Section of a PPP scheme(s)

NO

YES

If **YES**, please refer to paragraph 3.6 “Additional Approvals” in Section A of the Authority’s “Guide to the use of Underground Road Capacity on National Roads for Electronic Communications Infrastructure”.

Other Required Approvals

Additionally, any other required approvals, e.g. a Road Closure Order, must be obtained from the road authority concerned prior to the commencement of the roadworks.

The completed Application Form should be addressed to:

Roadworks Unit, National Roads Authority, St. Martin’s House, Waterloo Road, Dublin 4., Fax: 01 668 0009 Email: roadworksunit@nra.ie

The National Roads Authority will not be held liable for applications lost/damaged in post/transit.