

MINUTES 54th MEETING OF TII BOARD

ITEM

1.0 CONFLICTS OF INTEREST-

None.

2.0 MINUTES OF PREVIOUS BOARD MEETING

The Minutes of the previous Board meeting held 26th May 2020 were approved.

3.0 MATTERS ARISING

The progress of Matters Arising was noted by the Board.

4.0 COMMITTEE UPDATES

ARC Chair

The Chairman reported that the following matters were considered by the Committee:

- The Committee recommended the approval of the Financial Statements by the Board. A new post-balance sheet disclosure has been added (25). This has been approved by the Office of the Comptroller and Auditor General (CAG).
- The Committee will meet with CAG in September.
- The Committee considered the impact on data protection of the UK exiting the EU with no deal in place. This is being reviewed by the executive team at present and the matter will be brought back to the Committee in September. TII also needs to consider the impact of Brexit on the enforceability of UK judgments and the enforceability of contracts.
- The Committee received a report on the Dynamic Purchasing System, implemented by TII in the past few years in order to achieve greater efficiency in the procurement of some expert services. The benefit of this innovation has not accrued and TII is considering lessons learned. This will come back to the Committee in September.
- It was noted by the Committee Chair that the Enterprise Risk Register (ERR) will come before the Board for review and this will give an opportunity to Board members who are not on the ARC to take a detailed look at the ERR.

Strategy Chair

The Chairman reported that the following matters were considered by the Committee:

- The Statement of Strategy (SOS) came before the Committee. This has been prepared by the executive with input from the Board Strategy Away Day last September (2019). The focus of objectives is on carbon reduction, sustainability, integrated technology and safety. The draft document will now be sent to DTTaS and the Minister for approval. The Board will then be asked to approve the SOS which is intended for publication in Q3.
- The Committee received a presentation based on a recent study on Women and Transport and how (i) women's experience of transport and (ii) women's use of transport differs from men.
- The Committee received a presentation on MetroLink – current risks and control measures. A full presentation will come to the Board. The Committee also considered how the development, approval and external review of the Business Case in light of

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enduring COVID-19 impacts and the bringing forward of the mid-term review of the NDP will impact on the schedule for making the Railway Order.

5.0 CHIEF EXECUTIVE REPORT AND SUB REPORTS

The Chief Executive presented his report to the Board which included the following sub reports;

- Capital Programme
- Commercial Operations
- Network Management – Roads
- Business Services
- Professional Services
- Corporate Services

It was noted by the CEO that all COVID-19 issues have now been brought back into the main report. The Directors presented the sections of the report relevant to their respective divisions to the Board. In addition, the Director of Capital Programmes outlined the ongoing impact of COVID-19 measures on expenditure and revenues and the Director of Commercial Operations outlined the ongoing impact on customer patronage (tolling business and Luas). Directors also outlined TII preparations for a return to Parkgate Street and ongoing engagement with staff.

The Board noted the following performance or risk issues in the CEO’s report, along with actions or mitigations arising:

Project / Programme /Operation	Material Changes, Performance or Risk Issues	Actions/Mitigations
Light Rail Vehicle Extension	The delivery of 402 and 502 LRVs continues to be impacted by COVID-19 restrictions in Ireland and France.	TII continues to engage with stakeholders.
Safety	There were no reportable accidents in the period.	
Transdev Safety Campaigns for 2020	All campaigns were put on hold to prioritise COVID-19 advertising. It is now intended to re-commence planned campaigns, including a campaign for cyclists and motorists for early July.	The Board welcomed this report. Transdev should be encouraged to follow up on safety campaigns.
[REDACTED] (Confidential & Commercially Sensitive)	COVID-19 measures have impacted on [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] TII to clarify whether staff on trams checking compliance with

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		[REDACTED] [REDACTED] [REDACTED]	social distancing measures are wearing masks.
	[REDACTED] <i>(Confidential & Commercially Sensitive)</i>	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
	[REDACTED] [REDACTED] <i>(Confidential & Commercially Sensitive)</i>	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
	[REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
	N25 New Ross Bypass	Completion of outstanding works has been very slow.	TII's Director of Capital Programmes met the contractor on 11 th June to express TII's concern at the lack of progress.
	M28 Cork to Ringaskiddy	The High Court was due to hear an application in respect of a possible appeal against the judge's decision to refuse leave to appeal the planning decision on 28 th April. This date had to be postponed due to COVID-19 restrictions.	It is unlikely that a hearing date will be secured before September.
	MetroLink	The NTA is investigating the best means of assessing the impact of reduced public transport demand. The output of this work could impact on the Business Case. [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

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		[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED]
	M20 Cork to Limerick	Work continues on appraisal and the consideration of route options adjacent to the N20, including public transport (rail) options.	TII should prepare information on origin/destination and safety studies for this project to have readily available when required.
	N8/N25 Dunkettle Interchange	The deadline for submission of tenders was extended to 24 th June in response to COVID-19 measures. [REDACTED] [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]

6.0 GOVERNANCE AND LEGAL UPDATE

1. The Board **approved** the amendment to the Code of Practice to add the approval of sponsorship above €10,000 to the reserved functions of the Board as set out in the memo before the Board.
2. The Board postponed the review of the Enterprise Risk Register (ERR) to the September meeting where it will be allocated one hour. The Chairman will engage with the CEO to agree the format for this session.

7.0 ANNUAL REPORT

The Board **approved** the Annual Report and Financial Statements. Any changes required after the meeting shall be circulated by the Director of Business Services for approval.

8.0 TII SAFETY AND HEALTH REPORT

Helen Hughes took the Board through the report. A report will be brought to the Board on works carried out at pedestrian crossings where higher speed limits are in place. The team will now start looking at lower speed locations.

9.0 ANY OTHER BUSINESS

The Board noted that members are happy to continue with remote meetings where such recommendations are still in place. This can be reviewed at the July meeting. The Board thanked the IT Team for its continued support in facilitating remote meetings.

10.0 PRIVATE BOARD DISCUSSION

The Chair updated the Board on the process to appoint the new CEO

Signed by _____

Chairman

Date: _____