

MINUTES 57th MEETING OF TII BOARD

ITEM

Before the meeting commenced the Chairman noted that this was Seamus Neely's last meeting as a Member of the Board. The Chairman and Board Members thanked Seamus for his service to TII.

1.0 CONFLICTS OF INTEREST-

None.

2.0 MINUTES OF PREVIOUS BOARD MEETING

The Minutes of the previous Board meeting held 22nd September 2020 were approved.

3.0 MATTERS ARISING

The progress of Matters Arising was noted by the Board. There will be a special purpose meeting on 20th November to consider the MetroLink Business case.

4.0 COMMITTEE UPDATES

Strategy Chair

The Chairman reported that the following matters were considered by the Committee:

- Renewable energy report – The Committee received the report which addressed the challenges facing TII to meet emissions targets in the use of renewable electricity supply.
- Climate Action – The Committee considered the Low Carbon Development Bill. Under the bill carbon budgets will be set for three five year cycles commencing 2020. A Climate Change Advisory Council will be established. National Plans will be in place for a 10 year duration.
- Statement of Strategy – The Committee considered the Statement of Strategy with some minor proposed amendments by DOT. The Committee recommended the SOS for approval by the Board. The Committee also considered changes to its terms of reference to reflect the move to a five year strategy. The Committee recommended the revised TOR to the Board.

5.0 CHIEF EXECUTIVE REPORT AND SUB REPORTS

The Chief Executive and Directors presented the CEO report to the Board which included the following sub reports;

- Capital Programmes
- Commercial Operations
- Network Management – Roads
- Business Services
- Professional Services
- Corporate Services

Sean O'Neill briefed the Board on Communications activities in the past month.

The Board asked that the following should be furnished; a copy of the Circular regarding Value of Time referred to in Helen Hughes' presentation, details of the burden of GDPR compliance on TII contractors in preparation for Brexit (Ger Hannon).

The Board noted the following performance or risk issues in the CEO's report, along with actions or mitigations arising:

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	Project / Programme /Operation	Material Changes, Performance or Risk Issues	Actions/Mitigations
	[REDACTED]	[REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED]
	Safety	There was one reportable accident in the period.	
	Green Line Capacity Enhancement	It was noted by the Board that there may be a lack of awareness of public transport projects carried out by TII over the past few years.	Sean O’Neill to be briefed on the completion of the Capacity Enhancement and Asset Renewal Programmes so that these milestones can be highlighted appropriately.
	New 502 Light Rail Vehicles	The commissioning of new LRVs has been delayed due to Covid 19 restrictions on the movements of technicians who must travel from Portugal and Italy to work on the vehicles in Ireland.	The new vehicles will be commissioned in pairs on a schedule that will not adversely impact passenger operations.
	N28 Cork to Ringaskiddy	The High Court heard the application for leave to appeal on 21 st September. There is no date as yet for judgment to be delivered.	In the interim Cork County Council is advancing certain non-invasive advance works with the consent of the landowners.
	[REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]
	Innovation week	The CEO reported on TII’s second annual Innovation week.	The Chairman asked that presentations included in the event should be loaded to Decision Time.
	Daily Traffic Report	The Director of Network Management confirmed that the daily report is on the TII website	The Chairman asked that the report be made more prominent on the website.
	LRV availability	LRV availability has been improving. Transdev has recruited four out of a planned seven LRV technicians to clear the backlog of routine maintenance. Shifts for	Transdev plans to return to near 100% LRV availability in December.

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		maintenance have been doubled.	
	[REDACTED]	[REDACTED]	[REDACTED]
	Network Traffic – Covid 19 measures	The Director of Network Management reported on the current measures in place to support the national response to Covid-19. [REDACTED]	The Board noted that TII will continue to support the national effort and costs will be recorded in order to satisfy reporting requirements of the CAAG.
	Winter Operations	Met Eireann’s annual report to TII was included in Board papers this month.	The Board asked that an executive summary be provided for future years.
	Brexit	TII continues to plan for the end of the transitional period on 31 st December	Under the direction of DoT, arrangements are being put in place between DAA and TII to secure truck parking at a DAA site. A planning application has been made to Fingal County Council.
6.0	TII BUSINESS CONTINUITY PLANS		
	Ger Hannon presented to the Board. The Board asked that a copy of the Business Continuity Manual be placed on Decision Time.		
7.0	ANNUAL BUSINESS PLAN STRATEGIC ACTIONS TRACKER		
	Kelly McCarthy presented the updated tracker to the Board.		
8.0	M50 E-FLOW AND DUBLIN TUNNEL TOLL CHARGES 2021 – FOR APPROVAL		
	Michael Kennedy presented the paper to the Board. The Board approved that M50 and Dublin Tunnel tolls should remain at current levels as allowed for and in accordance with the paper before the Board.		
9.0	GOVERNANCE AND LEGAL UPDATE		
	<ol style="list-style-type: none"> The Secretary briefed the Board on ongoing discussions with the Department of Transport to support the transposition of the Protected Disclosures Directive. It is anticipated that TII will be designated to receive certain disclosures in respect of the RISM and Tunnels Directives. [REDACTED] 		

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2. The Board **approved** the Statement of Strategy and the revised Terms of Reference of the Strategy Committee as presented to the Committee at its meeting.
3. The Board **approved** the holding of online meetings in line with current guidelines on Covid-19 for November and December 2020 and **approved** the Board calendar for 2021.
4. The Board will consider the suggestions for changes to Board reporting set out in the memo of the Board Secretary and revert to the Secretary with any comments or suggestions.
5. The Secretary briefed the Board on the appointment of four new Board Members by the Minister for Transport. The New Members will receive induction in advance of joining the Board for the November meeting.

10.0 ANNUAL PLAN AND BUDGET 2021 – FOR APPROVAL

Peter Walsh presented the Annual Plan and Budget and the Board **approved** same.

11.0 CONTRACTUAL DISPUTES UPDATE REPORT

Nigel O'Neill presented the report to the Board.

12.0 TII SAFETY & HEALTH PERFORMANCE REPORT

Helen Hughes presented the report to the Board. [REDACTED]
[REDACTED]
[REDACTED]

13.0 PRESENTATION: METROLINK PRELIMINARY BUSINESS CASE DEVELOPMENT

Stephen Prendiville of EY, Paolo Carbone and Aidan Foley joined the meeting to present to the Board.

14.0 ANY OTHER BUSINESS

None

15.0 PRIVATE BOARD DISCUSSION

None

Signed by _____

Chairman

Date: _____