

MINUTES 58th MEETING OF TII BOARD

ITEM

Before the meeting commenced the Chairman noted that this was Jacqui Cross's last meeting as a Member of the Board. The Chairman and Board Members thanked Jacqui for her service to TII.

1.0 CONFLICTS OF INTEREST-

Jacqui Cross advised of a potential conflict [REDACTED] was noted that no matter before the Board required a decision relevant to this matter. No other conflict was noted.

2.0 MINUTES OF PREVIOUS BOARD MEETING

The Minutes of the previous Board meeting held 27th October 2020 were approved. The Board members will review the draft Minutes for the Special Purpose Meeting held 20th November and confirm approval via email to the Board Secretary.

3.0 MATTERS ARISING

The progress of Matters Arising was noted by the Board.

4.0 COMMITTEE UPDATES

Strategy Chair

The Chairman reported that the following matters were considered by the Committee:

- Draft ITS Strategy – The draft strategy addresses the integration of communications technology with TII infrastructure. Europe is looking to move to CAV technology by the end of the decade. We are piloting three service levels across our infrastructure with projects on the M50, M1 and M8. Jaguar is carrying out a fully autonomous trial near Shannon. TII needs to develop a strategy and determine its role.
- Road Safety Strategy – A new strategy is due next year. There were nine items requiring implementation on the last strategy. Eight have been completed. The last one cannot be completed due to funding constraints. The new strategy focusses on vulnerable road users, including a target of zero fatalities by 2050. TII is engaging in the consultation process and will propose that TII will continue to invest in infrastructure to address the issue of head on collisions, deliver five park and ride facilities by 2030, as well as other initiatives. The new safety plan will be unveiled in April 2021.

5.0 CHIEF EXECUTIVE REPORT AND SUB REPORTS

The Chief Executive and Directors presented the CEO report to the Board which included the following sub reports;

- Capital Programmes
- Commercial Operations
- Network Management – Roads
- Business Services
- Professional Services
- Corporate Services

The quarterly comprehensive report by Commercial Operations was provided to the Board. Capital Programmes and Network Management provided Update reports.

Sean O'Neill briefed the Board on Communications activities in the past month.

The Board noted that Cathal Masterson had joined the senior management team and wished him success in his new role.

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The Board noted the following performance or risk issues in the CEO’s report, along with actions or mitigations arising:

	Project / Programme /Operation	Material Changes, Performance or Risk Issues	Actions/Mitigations
	MetroLink	The Board received a presentation on the Business Case on 20 th November.	The Board will receive a second presentation in advance of the December Board meeting. A range of possible dates will be circulated.
	Safety	There were no reportable accidents in the period.	
	N22 Ballyvourney to Macroom	Site activity and construction progress remain good. Numerous bridges are under construction and substantial earthworks are advancing. There have been some site interface issues.	TII has approved the appointment of an additional site team member to assist with interface issues.
	[REDACTED]	[REDACTED]	[REDACTED]
	N28 Cork to Ringaskiddy	The High Court handed down judgment on the 17 th November denying the application for leave to appeal.	TII awaits receipt of the Court Order. There is still the possibility of an appeal by the applicants to the Supreme Court. Cork County Council continues to advance certain non-invasive works with the consent of the landowners.
	Light Rail Vehicle Availability	LRV availability is still not at 100%, due to an accumulated backlog of routine maintenance. This has been exacerbated by problems with sanders on the 401 fleet.	Transdev has completed the recruitment of seven additional LRV technicians. Problems with availability are likely to persist for several months.
	[REDACTED]	[REDACTED]	[REDACTED]

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<p>M50 eFlow Tolling – Mobilisation and transition (Turas)</p>	<p>TII has commenced a project audit and is engaging with senior stakeholders for both organisations to facilitate a successful launch.</p>	<p>It was noted that telephony services to the current operator are provided by Virgin. In anticipation of Brexit all systems should be based in the EU. TII will monitor this, although it may not be necessary to insist on a change when the contract is now winding down.</p>
<p>Network Traffic</p>	<p>TII MMarC contractors are continuing to provide traffic management support for Garda checkpoints on the radial motorways from the M50. [REDACTED]</p>	<p>[REDACTED] [REDACTED] [REDACTED] [REDACTED] TII may not be required to provide this level of support after restrictions are reviewed at the end of November.</p>
<p>Network Traffic – Covid 19 measures</p>	<p>The Director of Network Management reported on the current measures in place to support the national response to Covid-19. [REDACTED]</p>	<p>The Board noted that TII will continue to support the national effort and costs will be recorded in order to satisfy reporting requirements of the CAAG.</p>
<p>Rates</p>	<p>Commercial rates rebates for 2020 are available under a government scheme. [REDACTED]</p>	<p>[REDACTED] [REDACTED] [REDACTED] [REDACTED] [REDACTED]</p>
<p>Native Woodland Pilot Project</p>	<p>TII Is developing an Enhanced Biodiversity and Carbon Offsetting Native Woodland Pilot Project.</p>	<p>Helen Hughes to check and revert to the Board on the possible monetisation of carbon sequestration in this project.</p>
<p>Brexit – Data Protection</p>	<p>Work is ongoing with a view to ensuring confirmation of acceptance of Standard Contractual Clauses (SCCs) by</p>	<p>The Board recommended that this should be reviewed next year to check compliance.</p>

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UK-based processors and sub-processors by the end of the year.

6.0 GOVERNANCE AND LEGAL UPDATE

1. The Board **approved** the addition of Cathal Masterson, new Director of Commercial Operations, as an authorised signatory for all TII bank accounts and Finance Agencies, effective immediately.
2. The Board Secretary confirmed that induction training in respect of four new Board Members was carried out on 6th November in line with the requirements of the Code of Practice.
3. [REDACTED]
4. [REDACTED]
5. The Secretary reminded Board Members that they would be required to make a declaration as part of the renewal of the TII Directors & Officers Policy and a summary of cover was provided with Board Papers.

7.0 TII SAFETY AND HEALTH PERFORMANCE REPORT

Helen Hughes presented the report to the Board.

8.0 TII POLICY FOR SAFETY, HEALTH AND WELFARE AT WORK 2021 (FOR APPROVAL)

Helen Hughes presented the draft policy which was **approved** by the Board.

9.0 ANNUAL PLAN & BUDGET (FINAL FOR APPROVAL)

On 17 November, DoT notified TII of a reduction in Capital B.3.1 funding in 2021 from the previously notified amount of €639m to a revised figure of €622. This change requires changes to the 2021 Annual Plan & Budget which was approved at the October meeting of the Board. A process of consultation with budget holders and adjustment of allocations is underway and a revised 2021 Annual Plan & Budget will be provided to Board members for approval at the December meeting of the Board.

10.0 PRESENTATION: SAFETY: PEDESTRIAN CROSSINGS REMOTE FROM LUAS STOP

Paolo Carbone presented to the Board. The Board welcomed the engagement with user groups and accepted the measures undertaken as appropriate.

11.0 PRESENTATION; ALTERNATIVE FUELLED HEAVY GOODS VEHICLES

Cathal Masterson presented to the Board on the support that TII is providing for the DOT scheme. The Board noted the lack of refuelling infrastructure provision within the scheme.

12.0 ANY OTHER BUSINESS

It was noted by the Chair that the scheduled item on the CEO's performance review would be deferred to next month.

It was noted that Aebhrich McGibney had submitted some observations on the process to approve the Statement of Strategy and the Chairman asked the Members to submit any further observations to him so that the Secretary could collate them to inform future strategy review.

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The Chairman suggested the following changes and appointments to the Board committees:
Aebhric McGibney to transfer from ARC to Strategy.
Patricia O'Shea, Damien Ó Tuama and Aidan Skelly to be appointed to the ARC.
Des Kenny to be appointed to the Strategy committee.
The Chairman asked for any feedback in respect of these proposed appointments to be sent to him prior to the next Board meeting.
Patricia O'Shea asked that it be noted that Dublin Airport Authority is now daa plc.
The Board suggested that a presentation around the respective roles of NTA/TII and RSA could be provided at a future date.

12.0 PRIVATE BOARD DISCUSSION – CEO FRAMEWORK

Deferred to December.

Signed by _____

Chairman

Date: _____