

# MINUTES 59<sup>th</sup> MEETING OF TII BOARD

## ITEM

<b>Subject:</b>	TII BOARD MEETING	<b>Meeting No:</b>	59
<b>Location:</b>	Meeting hosted via audioconferencing in line with government restrictions arising from COVID-19	<b>Date held:</b> 15 <sup>th</sup> December 2020	Doc Revision: Approved

## ATTENDEES

BOARD CHAIRMAN	Cormac O'Rourke
BOARD MEMBERS	<p>Joe O'Mahony</p> <p>Seamus Neely</p> <p>Aebhric McGibney</p> <p>Mary O'Donovan</p> <p>Patricia O'Shea</p> <p>Des Kenny</p> <p>Aidan Skelly</p> <p>Peter Walsh (CEO)</p>
ARC CHAIRMAN	Aidan Horan <i>for Item 4</i>
MEMBERS OF EXECUTIVE	<p>Edel McCormack (Head of Governance and Legal)</p> <p>Marie Mulvany (Executive Assistant)</p> <p>Audrey Keogh (Director of Business Services)</p>
PRESENTERS	<p>Nigel O'Neill (Director of Capital Programmes) – <i>Items 5 &amp; 9</i></p> <p>Ger Hannon (Director of Corporate Services) – <i>Item 5</i></p> <p>Pat Maher (Director of Network Management) – <i>Item 5</i></p> <p>Helen Hughes (Director of Professional Services) – <i>Items 5 &amp; 7</i></p> <p>Cathal Masterson (Director of Commercial Operations) <i>Items 5</i></p> <p>Seán O'Neill (Director of Communications) – <i>Item 5</i></p>

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### 1.0 CONFLICTS OF INTEREST-

[REDACTED] Aidan Skelly advised that he is a Director of EirGrid. It was noted that no decision relating to this matter are on the agenda for this meeting.

Des Kenny advised that there is a reference to the National Council for the Blind Ireland (NCBI) in the papers for the meeting. He will not participate in this discussion. It was noted that no decision relating to any interest of NCBI is on the agenda for this meeting.

The Chairman thanked the Members and reminded them of TII's requirements around conflicts of interests.

### 2.0 MINUTES OF PREVIOUS BOARD MEETING

The Minutes of the previous Board meeting 24<sup>th</sup> November 2020 were approved.

### 3.0 MATTERS ARISING

The progress of Matters Arising was noted by the Board.

### 4.0 COMMITTEE UPDATES

#### ARC Chair

The Chairman reported that the following matters were considered by the Committee:

- The Treasury and Anti-Fraud and Corruption policies. These will be before the Board in January 2021 for approval. The ARC is recommending these policies with recommendations for some minor amendments. The ARC Terms of Reference are under review and will be brought forward in the new year.
- The ARC and Board will review the System of Internal Control in Q1. The process has begun to prepare for this. Work has commenced on an Assurances guidance book.
- The Audit plan has been agreed for 2021 with contingency built in. The Audit plan will be executed using internal and external support.
- The Financial Management Maturity Model – TII has been working on this over the past few months. The C&AG hosted an event recently at which a presentation on the FMMM was made to over 300 people across the sector. This was well received and positive feedback was given to TII.
- The Information Security Officer presented a paper to the Committee on information security requirements for third party providers. This is a guidance document. Consideration should be given to making this mandatory.

#### Strategy Chair

The Chairman reported that the following matters were considered by the Committee:

- The Committee received a presentation on TII's response to the DOT regarding TII measures in relation to carbon emissions reduction. This will feed into the overall government Climate Action Plan (CAP). The CAP sets out short, medium, and long term plans. TII measures include the following: appointment of a Sustainability champion, park and share facilities, cycleways, carbon sequestration proposals, development of a carbon tool, sustainable procurement and supporting DOT initiatives.

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- The Committee received a presentation on National Roads 2040. We are awaiting publication of an update of PLUTO, which has been replaced by a new plan called NIFTY. The TII plan is flexible and changes can be made if required to be compatible with NIFTY. NIFTY will be approved by the Minister and will then go out to public consultation. Following this, TII will publish its National Roads 2040 document.

## 5.0 CHIEF EXECUTIVE REPORT AND SUB REPORTS

The Chief Executive and Directors presented the CEO report to the Board which included the following sub reports;

- Capital Programmes
- Commercial Operations
- Network Management – Roads
- Business Services
- Professional Services
- Corporate Services

Sean O'Neill briefed the Board on Communications activities in the past month.

The Board noted the following performance or risk issues in the CEO's report, along with actions or mitigations arising:

Project / Programme /Operation	Material Changes, Performance or Risk Issues	Actions/Mitigations
<b>MetroLink</b>	Sign off on the Preliminary Business Case (PBC) by the MetroLink Project Board is expected mid-January. [REDACTED] [REDACTED] [REDACTED] [REDACTED]	The PBC will be presented to the Board following approval by the MetroLink Project Board.
<b>Safety</b>	There was one reportable accident in the period.	
<b>Luas Operations</b>	Transdev reported a reduction in compliance with face covering regulations on the Luas.	TII discussed mask compliance and anti-mask protests at a meeting with An Garda Síochána on 4 December. Gardaí have scheduled patrols on Luas trams and Transdev has ensured that all relevant staff know the procedures to call for support if necessary. In addition, new regulations are now in place since 22 November which include fixed penalties for failure to wear masks.
<b>N28 Cork to Ringaskiddy</b>	High Court Orders are still awaited. This cannot be expedited and is a matter for the court.	Cork County Council is ready to serve Notices to Treat upon receipt of the orders.

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	<b>Light Rail Vehicle Availability</b>	LRV availability is still not at 100%, due to an accumulated backlog of routine maintenance. This is compounded by the recent problems with sanders on the 401 fleet.	Transdev is investigating solutions to the problem with the sanders but it is likely to be several months before the issue is resolved. [REDACTED] [REDACTED] [REDACTED] [REDACTED]
	[REDACTED] [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED]	[REDACTED] [REDACTED] [REDACTED] [REDACTED]
	<b>M50 eFlow Tolling – Mobilisation and transition (Turas)</b>	TII commenced a high level review of governance arrangements on 1 December to identify what is working well and what could be enhanced.	The review will be completed by year end.
	<b>Post-Project Reviews of PPP Roads Projects</b>	The C&AG provided TII with a draft report on TII's Post-Project Reviews of PPP Roads Projects, prepared by Indecon International Consultants.	TII is reviewing the report and will make a factual submission to C&AG. [REDACTED] [REDACTED] [REDACTED]
	<b>Network Traffic – Covid 19 measures</b>	Following the lifting of Level 5 restrictions in December An Garda Síochána ceased the operation of motorway checkpoints.	In response to move by AGS, as of 3 December, the MMaRC contractors are removing traffic management measures from the checkpoint locations.
	<b>M50 EMOS Project</b>	The ITS-DC equipment deployment contract is now underway. Installation of lane control signal and supplementary VMS signs will commence in early December on approaches to the M50/M1 junction, in order to supplement traffic management capacity as part of Brexit resilience measures for Dublin Tunnel.	TII awaits clarity from DOT on timescales to enact enabling legislation for variable speed limits.
	<b>Brexit</b>	The Board received an updated report on Brexit preparations, focussing on Tunnel Resilience.	Desktop exercises have been run with Department of An Taoiseach and these have gone well. The bottom line for TII is that we cannot have

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			stationary traffic in the Port Tunnel as there is a danger that AC units will go on fire. The Chairman recommended that this message should go out to allow the public to understand why it is unsafe to have stationary traffic in the tunnel.
<b>6.0</b>	<b>GOVERNANCE AND LEGAL UPDATE</b>		
	<ol style="list-style-type: none"> <li>1. The Board Secretary presented a clarification on the requirements of the TII Property Policy which was noted by the Board.</li> <li>2. The Board <b>approved</b> an application to the GCCC, under Section 6 (c) of DPER Circular 01/2016 for a derogation from the requirement to use a Public Works Contract in respect of TII's proposed ITS Maintenance Contract and approved the use of an alternative form subject to the approval of the GCCC.</li> <li>3. The Board <b>noted</b> the deferral of the Enterprise Risk Register Review to Q1 2021 in light of the deferred full review carried out in September 2020.</li> <li>4. The Board <b>approved</b> the acceptance by Catherine Sturgeon of an appointment to the Development and Growth sub-committee of Co-operative Housing Ireland.</li> </ol>		
<b>7.0</b>	<b>TII SAFETY AND HEALTH PERFORMANCE REPORT</b>		
	Helen Hughes presented the report to the Board.		
<b>8.0</b>	<b>ANNUAL PLAN &amp; BUDGET (FINAL FOR APPROVAL)</b>		
	The Board approved the Updated 2021 Annual Plan and Budget, to reflect the reduction in Capital B.3.1. exchequer funding in 2021 from the previously notified amount of €639m to a revised figure of €622m.		
<b>9.0</b>	<b>METROLINK BUSINESS CASE UPDATE</b>		
	Nigel O'Neill and Peter Walsh provided a verbal update on the progress of the MetroLink Business Case.		
<b>10.0</b>	<b>ANY OTHER BUSINESS</b>		
	None.		
<b>12.0</b>	<b>PRIVATE BOARD DISCUSSION – CEO FRAMEWORK</b>		
	The Board reviewed and approved the proposed Performance Review System for the CEO.		

Signed by \_\_\_\_\_

Chairman

Date: \_\_\_\_\_