

MINUTES 75th MEETING OF TII BOARD

ITEM

Subject:	TII BOARD MEETING	Meeting No:	75
Location:	Meeting was in person with some contributions by video link	Date held: 24 th May 2022	Doc Revision: Approved

ATTENDEES

BOARD CHAIRMAN	Gareth Llewellyn
BOARD MEMBERS	Joe O'Mahony
	Seamus Neely
	Mary O'Donovan
	Patricia O'Shea
	Damien Ó Tuama
	Des Kenny
	Peter Walsh (CEO)
	Colette Byrne
	Aebhric McGibney
	Aidan Skelly
ARC CHAIRMAN	Aidan Horan – <i>Item 2</i>
MEMBERS OF EXECUTIVE	Edel McCormack (Head of Governance and Legal)
	Marie Mulvany (Executive Assistant)
	Audrey Keogh (Director of Business Services)
	Rachel Cahill (Head of Executive Office)
PRESENTERS	Declan Wylde (Head of Finance) – <i>Item 8</i>
	Seán O'Neill (Director of Communications) – <i>Item 6</i>
	Helen Hughes (Director of Professional Services) – <i>Item 9</i>
	Dan Brennan (Senior Transport Planner) – <i>Item 4</i>
	Donal Dunne (Luas Operations Manager) – <i>Items 7 & 9</i>
	Cathal Masterson (Director of Commercial Operations) – <i>Items 5 & 7</i>

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1.0 CONFLICTS OF INTEREST

None.

2.0 COMMITTEE UPDATES

Strategy Committee

The Chairman reported that the following matters were considered by the Committee:

- [REDACTED]

Audit and Risk Committee:

The Chairman reported that the following matters were considered by the Committee:

- 2 reports were before the committee – (1) Procurement Frameworks. The committee considered the current position, looking back to previous disclosures made. Reasonable finding with some areas to be progressed. Deed of Adherence signed by Local Authorities to protect TII. Procurement will continue to be an area of focus for TII. (2) Civil Claims process. Governance & Legal manages and co-ordinates activity in this area. The report was positive and highlighted some areas for improvement. Longevity of claims can be an issue. A lot of effort is going in to make sure accurate data is available in the future.
- ARC, Board and Management Team training was provided following the meeting which focussed on forthcoming climate and sustainability reporting requirements.

3.0 GOVERNANCE

- The Chairman provided an update to the Board on his meeting with the Minister following the April Board meeting. Topics discussed included MetroLink, inflation and contracts and possible use of NEC form of contract.
- The Board noted the contracts valued at over €50k executed by TII in April.
- Joe O'Mahony, the Strategy Committee Chair, will reach the end of his term in June. The Chairman asked all Members to consider putting themselves forward for Strategy Committee Chair before he makes a decision on appointment. The committees may need to be reshuffled over coming months and this may occur again following the external Board assessment planned for Q4.
- The Board **approved** the acceptance by Helen Hughes of appointment to the Housing Commission's Working Group on Supply: Land, Planning and Infrastructure.

4.0 PRESENTATION – NATIONAL ROAD NETWORK INDICATORS 2021

Dan Brennan presented to the Board. The Network Indicator report has been published annually since 2012. It deals with national roads only. The audience is the general public. The report highlights traffic and trends in traffic growth, Safety, trends in fatal collisions, M50 performance and other areas of congestion in the network and emissions.

It was noted by the Board that the report, in its present format would fail an accessibility test and needs to include a narrative.

The Board also noted that the narrative should reflect the need to explain abstract concepts to a lay audience.

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5.0

[REDACTED]

6.0 MONTHLY COMMUNICATIONS UPDATE

Sean O’Neill gave the monthly update to the Board. TII media coverage is not up to date on Decision Time and this will be addressed. Sean will also provide a link to his recent radio appearance.

7.0 CHIEF EXECUTIVE REPORT AND SUB REPORTS

The Chief Executive presented the CEO Report to the Board which included the following sub-reports;

- Capital Programmes
- Commercial Operations
- Network Management – Roads
- Business Services
- Professional Services
- Corporate Services

Cathal Masterson and Donal Dunne presented the Commercial Operations Quarterly Report. The report indicated stable budgetary performance with good signs of growth into Q2. Covid, Brexit and war in Ukraine may have adverse impacts over the course of the remaining year. A 20% reduction in fares was introduced by Government and rolled out in April and May. A revised revenue forecast for 2022 is under preparation.

The Board noted the following performance or risk issues in the CEO’s report, along with actions or mitigations arising:

	Project / Programme /Operation	Material Changes, Performance or Risk Issues	Actions/Mitigations
	Construction Inflation	On 10 th May Minister McGrath (DPER) announced the “Inflation Co-operation Framework” to address the impact of exceptional inflation in construction materials and energy.	This allows Contracting Authorities to start engaging with contractors to address inflation concerns.
	[REDACTED]	[REDACTED]	[REDACTED]

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9.0	TII SAFETY AND HEALTH PERFORMANCE REPORT/LUAS SAFETY
	Helen Hughes and Donal Dunne presented the reports. NSAI standard re-certification has been achieved following audit.
10.0	MINUTES OF PREVIOUS BOARD MEETING
	The Minutes of the previous Board meeting 26 th April 2022 were approved.
11.0	MATTERS ARISING
	The progress of Matters Arising was noted by the Board. Follow up with the CRR and assessment of advantages/disadvantages of railway organisation designation to be added to the list of Matters Arising.
12.0	ANY OTHER BUSINESS
	None.
13.0	PRIVATE BOARD DISCUSSION
	None.

Signed by _____

Chairman

Date: _____